



We're making it easier to compare us to another bookkeeper

We understand that choosing the right bookkeeper for your business is an important decision. That's why we've provided this easy to use checklist to help you compare and find the best solution for your business.

	Accounts HQ	Other Bookkeeper
Have a formal qualification in bookkeeping and/or accounting	✓	
Have formal training in MYOB / Quickbooks / Xero	✓	
Will work with your accountant to ensure your bookkeeping meets their requirements	✓	
Have a dedicated account manager available to answer your enquiries anytime you need, not just in certain hours	✓	
Will provide you with weekly and monthly reports so that you can track how your business is performing	✓	
Will take the time to explain your financials to you in clear, easy to understand language	✓	
Are committed to their own professional development and keep up to date with changes in the legislation	✓	
Will act in your name and are available for your customers, suppliers and employees to direct questions to	✓	
Are committed to making your cash flow through prompt invoicing and debt collection services	✓	
Provide their own computer, software and office space so that you don't have to	✓	
Have backups in place so that you are always covered and are not caught short when they are on leave	✓	
Partner with most of the major accounting software providers	✓	
Work on a competitive fixed fee basis	✓	

We're confident we can make a real difference to your business, to find out how our packages compare call us today on 08 6240 2222.